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John Bel Edwards, Governor
Ava Cates, Secretary

Workforce Investment Council

Industry-Based Certification Committee Meeting

Wednesday, November 16, 2022

9:30 AM –

Meeting Minutes

I. Call to order

Chairman David St. Etienne called to order the regular meeting of the Industry Based Certification Committee at **9:30 am**, at Louisiana Workforce Commission Bldg., 1001 N. 23rd Street, Baton Rouge, Louisiana 70802 4th Floor Conference Room.

II. Roll call

WIC Jawanda J. Givens conducted a roll call. The following persons were present:

Number in attendance: 10 Obtained quorum: Yes

Email checklist			
X	Member	X	Designee
X	IBCC Chairman David St. Etienne		
	Secretary Ava Cates	X	Kellie Taylor-White
X	WIC Chairman Bruce Busada		
	Gov. John Bel Edwards		Sec. Ava Cates
X	Keith Brand		
X	Dr. Gayle Flowers		
X	Paul Helton		
	Kelsey Osman,DOC		
	Mike Palamone		
X	Dr. Wendi Palermo		
	Louis Reine	X	Emily Epps
	Susie Schowen		
	Janice Sneed		
X	Jessica Vallelungo		
X	Dr. Lisa Vosper		
	Meridith Trahant		
X	Danielle Barringer		
	Kandice Doley		

III. Motion to Adopt current meeting agenda

Motioned to approve agenda:

1st Dr. Lisa Vosper

2nd Jessica Vallelungo

IV. Review and approval of Previous Minutes:

Motioned to approve minutes:

1st Dr. Gayle Flowers

2nd Kellie Taylor-White

V. Public Comments:

VI. Comments – David St. Etienne: Chairman St. Etienne: Thanked everyone for attending

VII. Re-presentation and Review of open IBC applications:

1. Advanced Firefighting/ **Name change - IFSAC Firefighter**

Guest Speaker: Staci Polozola

- Ms. Polozola represents Livingston Parish. She is presenting on Advanced Firefighting. This is an advanced IBC. There is an Advanced Firefighting already offered in Livingston Parish to High School Students in a after school setting where the students are taught by a certified Instructor. IFSAC is looking to offer Louisiana students an opportunity to earn an Advanced Credential in Firefighting as part of the Law, Public Safety, and Corrections & Security Jump Start pathway and create a pipeline of qualified personnel ready to enter the fire service upon high school graduation.

Motion		1 st Jessica Vallelungo					
Second		2 nd Paul Helton					
Yea	Nay	Ab	Member	Yea	Nay	Ab	
X	<input type="checkbox"/>		IBCC Chairman David St. Etienne	X	<input type="checkbox"/>		Louis Reine/ Emily Epps
X	<input type="checkbox"/>		Secretary Ava Cates/ Kellie Taylor-		<input type="checkbox"/>		Susie Schowen
	<input type="checkbox"/>		Gov. John Bel Edwards		<input type="checkbox"/>		Janice Sneed
X	<input type="checkbox"/>		Keith Brand	X	<input type="checkbox"/>		Jessica Vallelungo
X	<input type="checkbox"/>		WIC Chairman Bruce Busada	X	<input type="checkbox"/>		Dr. Lisa Vosper
X	<input type="checkbox"/>		Dr. Gayle Flowers		<input type="checkbox"/>		
X	<input type="checkbox"/>		Paul Helton		<input type="checkbox"/>		
	<input type="checkbox"/>		Kelsey Osman				
	<input type="checkbox"/>		Mike Palamone				
X			Dr. Wendi Palermo				

3. Pre-Engineering Robotics

Guest Speaker: Andy Schaafs

Motion		1 st Kellie Taylor-White (Motion to Defer)					
Second		2 nd Jessica Vallelungo					
Yea	Nay	Ab	Member	Yea	Nay	Ab	
X	<input type="checkbox"/>		IBCC Chairman David St. Etienne	X	<input type="checkbox"/>		Louis Reine/ Emily Epps
X	<input type="checkbox"/>		Secretary Ava Cates/ Kellie Taylor-		<input type="checkbox"/>		Susie Schowen
	<input type="checkbox"/>		Gov. John Bel Edwards		<input type="checkbox"/>		Janice Sneed
X	<input type="checkbox"/>		Keith Brand	X	<input type="checkbox"/>		Jessica Valleungo
X	<input type="checkbox"/>		WIC Chairman Bruce Busada	X	<input type="checkbox"/>		Dr. Lisa Vosper
X	<input type="checkbox"/>		Dr. Gayle Flowers		<input type="checkbox"/>		
X	<input type="checkbox"/>		Paul Helton		<input type="checkbox"/>		
	<input type="checkbox"/>		Kelsey Osman		<input type="checkbox"/>		
	<input type="checkbox"/>		Mike Palamone		<input type="checkbox"/>		
X			Dr. Wendi Palermo				

Comments:

- Ms. Vallelungo explain that due to the virtual testing option the Browser will need to be Lockdown
- Ms. Taylor-White motion to defer IBC Application pending approval for Browser Lockdown/name change and more information on courses.

Motioned to defer:

1st Kellie Taylor-White

2nd Jessica Vallelungo

Abstentions: Yes None x

Opposition: Yes None x

Approved: Yes xNone

Unanimous vote

VIII. Other Business

IX. Adjournment at 10:59 am

Kellie Taylor-White

Bruce Busada

Minutes submitted by: Staff

Minutes approved with amendment by quorum of the IBCC meeting March 16, 2023

Amendment:

Add Microsoft Office Specialist consisting of Word Expert, Excel Expert, and Access Expert Approved by the council